



THE REPUBLIC OF LIBERIA  
Liberia Maritime Authority  
Office of Deputy Commissioner of Maritime Affairs

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**CHANGE OF NAME**

**LIST OF REQUIREMENTS**

- 1. Letter of Request from the Shipowner;
- 2. Letter of Consent from Mortgagee (if applicable);
- 3. Proof of Liability Insurance;
- 4. Bunker Blue Card (if vessel is more than 1,000 gross tons);
- 5. Blue Card (if vessel is an oil tanker);
- 6. Registration Fees;
- 7. **POST-CLOSING**: Return of invalid Liberian Certificate of Registration **only if issued prior to October 16, 2007**; and
- 8. **POST-CLOSING**: Return of one (1) Affirmation of Markings by fax or e-mail is acceptable

## **EXPLANATION OF REGISTRATION REQUIREMENTS**

1. One (1) original Letter of Request from the Shipowner (on Shipowner's letterhead) must be submitted for approval of the name change. This letter should state the vessel's present name, its proposed name, its official number, and a confirmed date for the change of name;
2. One (1) original Letter of Consent from each Mortgagee (on Mortgagee's letterhead) must be submitted agreeing to the proposed change of name;
3. Proof of Liability Insurance (in the form of P&I cover note, Certificate of Entry, Confirmation of Entry, or Declaration of Entry) must be submitted indicating the vessel's new name;
4. One (1) original or electronic original Blue Card for the Bunker Civil Liability Convention for Oil Pollution Damage, 2001 (Bunker Convention) must be submitted indicating the vessel's new name. This requirement is applicable for vessels of more than 1,000 gross tons (**required as of November 21, 2008**);
5. One (1) original or electronic original of Blue Card must be submitted indicating the vessel's new name. This requirement is applicable only for tankers carrying more than 2,000 net tons of oil in bulk as cargo;

### **Reminders:**

1. A copy of CSR Amendment form RL 5001 & RL 5002, reflecting the change to the current CSR document, kept on board the vessel is valid for 90 days until the original is received from the Liberian Registry.
2. LISCR's INMARSAT Department must be contacted at [inmarsatactivations@liscr.com](mailto:inmarsatactivations@liscr.com) in order to update the system