

**FEE SCHEDULE**

**ANNEX 5**

- (a) Charge for submitting paper applications per application; this does not include charges for secure handling and processing.....\$100
- (b) For all officer’s navigational and engineering licenses .....\$275
- (c) First and Second Class Radio Electronic Operator-GMDSS.....\$275
- (d) Examination Fee for any Navigational, Engineering or MOU Officer exam... .....\$275
- (e) Certification Fee for Officer’s License after successfully completing Liberian Officer’s Examination .....\$275
- (f) Re-examination Fee after failure of one or more sections of Liberian Officer examination .....\$275
- (g) Translation Fee for examination, if taken in any language other than English .....\$100
- (h) For license renewal .....\$275
- (i) For issuance of Certificate of Receipt of Application (if done by the agent).....\$35  
If done by Seafarer’s Documentation Department Client Services Staff .....\$50
- (j) For replacement of lost officer certificate.....\$100
- (k) For Seafarer’s Identification and Record Book
  - i. For issuance of Seafarer’s Identification and Record Book .....\$60
  - ii. For issuance of Supernumerary Book.....\$60
  - iii. For renewal of Seafarer’s Identification and Record Book .....\$60
  - iv. For replacement of lost Seafarer’s Identification and Record Book.....\$60
- (l) For issuance of the following special qualification certificates:
  - i. Wiper, Junior Ordinary Seaman, GP-Trainee, Messman with Book.....n/c
  - ii. Wiper, Junior Ordinary Seaman, GP-Trainee, Messman w/o Book .....\$35

- iii. For issuance of the following special qualification certificates when requested to be placed in applicant's Seaman's book; Basic Training, GMDSS, Advanced Firefighting, Medical Care Person in Charge, First Aid Provider, and Proficient in Survival Craft/Rescue Boats.....\$35
- iv. For issuance of the following special qualification certificates when not included on an officer certificate; GMDSS, Advanced Firefighting, Medical Care Person in Charge, First Aid Provider, and Proficient in Survival Craft/Rescue Boats.....\$35

**RATINGS**

- v. For issuance of the following special qualification certificates; Able Seafarer Deck II/5, Ordinary Seaman II/4, and Bosun II/5 .....\$35
- vi. For issuance of the following special qualification certificate: Chief Steward, Chief Cook, Cook, and Assistant Cook.....\$35
- vii. For issuance of the following special qualification certificates: Able Seafarer Engine III/5, Oiler/Motorman, Fireman/Watertender, GP-1, GP-2 Electrician, and Pumpman.....\$35
- viii. Proficient in Survival Craft/Rescue Boats and Fast Rescue Boat Operator .....\$35
- viiix. All Tankerman special qualification certificates .....\$35
- x. Examination Fee to take Able Seafarer Deck, Able Seafarer Engine, or any other Rating exam .....\$30
- xi. Returned Check Fee .....\$35
- xii. Same Day / Next Day expediting of applications (all applications within the work order will be charged this fee).....\$100
- xiii. 2-3 day expediting of applications (all applications within the work order will be charged this fee).....\$50
- xiv. Ship Security Officer Special Qualification Certificate .....\$35
- xv. Special qualifications renewals (when ordered with a renewed book).....\$20
- xvi. Special qualifications replacement .....\$20

- (m) All applications reviewed and rejected are subject to an assessment for work performed of up to .....\$100
- (n) Training course approval ..... Cost Recovery Basis
- (o) Non-Liberian contracted applications (NOCO) .....\$150
- (p) Secure delivery (courier) packaging and handling fees:
  - i Per Identification and Record Book (after the first seven docs).....\$5
  - ii Per Officer Certificate of Competence (after the first seven docs).....\$5
  - iii Per special qualification certificates sent with book.....n/c
  - iv Minimum secure delivery fee (up to the first seven documents).....\$55
- (q) Fees may be paid by credit card, wire transfer and by check or money order. Instructions for payment are continued in Annex 6.
- (r) Draw down accounts may be established with payments made by any of the means described above.