THE REPUBLIC OF LIBERIA
LIBERIA MARITIME AUTHORITY

Office of
Deputy Commissioner
of Maritime Affairs

**Marine Notice**

**ADM-002**
**Rev. 12/25**

**TO:** **ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS**

**SUBJECT:** **Official and Other Forms and Publications**

**Supersedes:** **Marine Notice ADM-002, dated 01/25**

The new record book has been included to the publications:

RLM-129 Register of Lifting Appliances and Cargo Handling Gear

**PURPOSE:**

There are a number of sources for publications and forms familiar to the industry that are used or relied upon daily. Where to obtain them, however, may not be so readily known. This notice provides updated information on obtaining publications and forms integral to the industry.

**APPLICABILITY:**

This general Notice is for the attention of All.

**DESCRIPTION:**

## 1.0 Liberian maritime publications and forms

Most listed publications and forms are generally available from the LISCR website: **www.liscr.com**. Those not available online may be purchased along with a courier fee of $75; however, in some cases, an additional fee is specified. Information about publications ordering can be found online at **Order Publications**.

1.1 Publications may also be picked up locally or sent by local courier from some of our Regional offices. A service fee of $75 will be applied for each shipment picked up locally. A list of Offices and Service Locations can be viewed on our websites at: **Global Presence**

## 2.0 Payment of Fees

2.1 Orders should be accompanied by the required fee. Fees will only be invoiced against an appropriately authorized purchase order.



**Inquiries concerning the subject of this Notice should be directed to the Office of the Deputy Commissioner, Republic of Liberia, the Liberian International Ship & Corporate Registry, 22980 Indian Creek Drive., Suite 200, Dulles, VA 20166, USA. The most current version of all Marine Notices are available in the Online Library at**: http://www.liscr.com

2.2 The fees may be paid by **credit card, wire transfer, check or bank draft. Do not send cash. Credit Card Payment instructions are attached to Marine Notice ADM-003**.

2.3 Fees for the Publications listed in Sections 6 through 8 may be obtained by contacting the appropriate organization.

## 3.0 Combined Publications Folder, RLM-300

An order for the Combined Publications Folder (CPF) automatically places a subscription for periodic updating service for all of the publications listed below. Revisions made during this period will be provided by email to the contact provided; normally the DPA. Marine Notices may be downloaded from the LISCR website **www.liscr.com** under "Online Library / Marine Notices".

| FORM NO. | NAME OF PUBLICATION |
|---|---|
| RLM-300 | Combined Publications Folder (CPF); $200.00<br>((Plus shipping and handling per mailing address)<br>NOTE: The CPF contains the following publications<br>Vessel Registration Requirements and Mortgage Recording Procedures<br>Liberian Maritime Law<br>Liberian Maritime Regulations<br>Requirements for Merchant Marine Personnel Certification<br>Rules for Marine Investigation and Hearings<br>Liberian Marine Notices |
| RLM-100<br>RLM-107<br>RLM-108<br>RLM-118<br>RLM-260 | |
| eRLM-300 | USB Memory Stick Version of the CPF $200.00<br>(Plus shipping and handling per mailing address) |

## 4.0 Other Liberian Publications

| FORM NO. | NAME OF PUBLICATION |
|---|---|
| RLM-101A | Application for Official Number, Call Sign and Registration of Vessel |
| RLM-101B | Application for Official Number, Call Sign and Provisional Certificate of Registration of Newbuilding, During Construction at Builders Yard |
| RLM-103 | Oath of Owner, Managing Owner or Part Owner |
| RLM-104 | Application for Ship Radio Station License |
| RLM-105 | Application for License of Competence to Merchant Marine Officer |
| RLM-105A | Familiarization with National Maritime Legislation |
| RLM-105M | Physical Examination Report Form |
| RLM-109 | Report of Vessel Casualty or Accident Form |

| FORM NO. | NAME OF PUBLICATION | |
|---|---|---|
| RLM-109-1 | Report of Personal Injury or Loss of Life Form | |
| RLM-110 | Official Articles of Agreement | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-112 | Official Log Book | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-120 | Ozone Depleting Substances Record Book | $150/set of 2<br>$75.00/ (1 PC) |
| RLM-121 | Oil Record Book Part I (All Ships) | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-121A | Oil Record Book Part II (Oil Tankers) | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-124 | Ballast Water Record Book | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-125 | MARPOL Annex V – Garbage Record Book (Part I) All Ships that do not carry Solid Bulk Cargoes | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-125A | MARPOL Annex V – Garbage Record Book (Part I & Part II) Ships that carry Solid Bulk Cargoes | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-126 | Official GMDSS Radio Log Book | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-127 | Official Marine Sulphur Record Book | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-128 | Marine Biofouling Record Book | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-129 | Register of Lifting Appliances and Cargo Handling Gear | $75.00/ (1 PC) |
| RLM-333 | Cargo Record Book (Chemical Tankers) | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-338 | Operational Safety Checklist | $150/set of 10<br>$30.00/ (1 PC) |
| RLM-273/279 | Application for Liberian Seafarers' Identification Book and Special Qualification Certificates | |
| RLM-279S | Application for Certification of Special Qualification (Pass) | |
| RLM-280 | Seafarers Certification & Documentation Receiving/Filing Agents Manual | |
| RLM-293 | Mobile Offshore Drilling Units Standards | |

## 5.0 Guidelines for Examinations, which are free of charge.

| PUB NO. | NAME OF PUBLICATION |
|---|---|
| RLM-319 | Master<br>Chief Mate<br>Third Mate/Second Mate |
| RLM-320 | Chief Engineer<br>First Assistant Engineer<br>Third Assistant Engineer/Second Assistant Engineer |
| RLM-322 | Able Seaman<br>Survival Craft Crewman |
| RLM-323 | Fireman/Water tender<br>Oiler |
| RLM-325 | MODU Officers<br>Master<br>Mate, Chief Engineer, Assistant Engineer |
| RLM-326 | MODU Ratings |

## 6.0 International Maritime Organization (IMO) Publications

In addition to the major international conventions and mandatory codes dealing with safety, security and pollution prevention, a series of other useful publications are available from the International Maritime Organization. These publications may be purchased from the Publications Section through the contact details below. The latest list of IMO publications may be obtained through the IMO website.

International Maritime Organization
4 Albert Embankment
London SE1 7SR, England
Telephone: 44 (0)20 7735 7611
Fax: 44 (0)20 7587 3210
Email: publications-sales@imo.org
Website: www.imo.org (click on "Publications")

## 7.0 ICS, ISF, OCIMF, SIGTTO and IAPH Publications.

Publications produced by the International Chamber of Shipping (ICS), International Shipping Federation (ISF), Oil Companies International Marine Forum (OCIMF), Society of International Gas Tanker and Terminal Operators (SIGTTO) and International Association of Ports and Harbors (IAPH) are available through the individual organizations websites or other publications as provided below:

International Chamber of Shipping
7th Floor
Walsingham House

35 Seething Lane
London
EC3N 4AH
Tel +44 20 7090 1460
Email: publications@ics-shipping.org
Website: https://www.ics-shipping.org/publications/

Witherby & Co., Ltd
(Marine Publishing)
32-36 Aylesbury Street
London EC1R 0ET, England
Tel: 44 20 7253 5413
Fax: 44 20 7336 7493
Email: books@witherbys.co.uk
Website: http://www.witherbys.com

## 8.0 Miscellaneous Publications

The latest edition of publications may be obtained from:

International Telecommunications Union (ITU)
Place des Nations
1211 Geneva 20
Switzerland
Tel: 41 22 730 5111
Fax: 41 22 730 5194
Email: sales@itu.int
Website: http://www.itu.int/en/publications/Pages/default.aspx

World Health Organization (WHO)
WHO, Marketing and Dissemination
CH-1211 Geneva 27, Switzerland
Tel: 41 22 791 2476
Fax: 41 22 791 4857
Email: publications@who.ch
Website: Publications (who.int)

Amver Maritime Relations
U.S. Coast Guard
Battery Park Building
New York, NY 10004 USA
Tele: + 1 212 668 7764
Fax: + 1 212 668 7684
Telex: 127594 AMVER NYK
Email: amvermsg@amver.com
Website: http://www.amver.com

The Stationery Office (TSO)
London Office

Central London
Blackwell Business and Law Bookshop
100 Charing Cross Road
London
WC2H 0JG
Tel: +44 (0)207 7292 5100
Fax: +44 (0)207 7240 9665
E-mail: orders.London@blackwell.co.uk
Website: www.tsoshop.co.uk/bookstore.asp

Includes copy of latest Code of Safe Working Practices for Merchant Seaman
NOTE: Company provided instructions are acceptable in lieu of the above

International Association of Drilling Contractors (IADC)
Post Office Box 4287
Houston, Texas 77210-4287 USA
United States of America
Tel: +1 713 292 1945
Fax: +1 713 292 1946
Email: publications@iadc.org
Website: www.iadc.org

## 9.0 IACS Publications

IACS
International Association of Classification Societies
Permanent Secretariat
6th Floor, 36 Broadway
London SW1H OBH
United Kingdom
Tel: 44 20 7976 0660
Fax: 44 20 7808 1100
Email: permsec@iacs.org.uk
Website: http://www.iacs.org.uk

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