



THE REPUBLIC OF LIBERIA  
Liberia Maritime Authority  
Office of Deputy Commissioner of Maritime Affairs

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**CHANGE OF NAME OF BAREBOAT CHARTERED VESSEL**

**LIST OF REQUIREMENTS**

- 1. Charterer's Letter of Request ;
- 2. Shipowner's Letter of Consent to change of name;
- 3. Consent from Present Country of Registry;
- 4. Preferred Mortgagee(s) Written Letter of Consent (if applicable)1;
- 5. Proof of Liability Insurance;
- 6. Bunker Blue Card (if vessel is more than 1,000 gross tons);
- 7. Blue Card (if vessel is an oil tanker);
- 8. Registration Fees;
- 9. **POST-CLOSING**: Return of invalid Liberian Certificate of Registration for cancellation (**only if issued prior to October 16, 2007**); and
- 10. **POST-CLOSING**: Return of one (1) Affirmation of Markings by fax or e-mail is acceptable.

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**1 Note: A new original official Certificate issued by the Present Country of Registry setting forth the ownership of the vessel and recorded encumbrances (or showing the vessel is free of any encumbrances) will be required in the case that any or all mortgages have been released from the time of the vessel's last bareboat transaction;**

## **EXPLANATION OF REGISTRATION REQUIREMENTS**

1. One (1) duly executed original Charterer's Letter of Request. It should state the vessel's present name, its proposed name, its official number and a confirmed date for the change of name;
2. One (1) duly executed original Shipowner's Letter of Consent;
3. One (1) original Consent from Present Country of Registry;
4. One (1) original executed Preferred Mortgagee's Consent on Mortgagee(s) letterhead;
5. Proof of Liability Insurance (in the form of P&I cover note, Certificate of Entry, Confirmation of Entry, or Declaration of Entry) must be submitted indicating the vessel's new name;
6. One (1) original or electronic original Blue Card for the Bunker Civil Liability Convention for Oil Pollution Damage, 2001 (Bunker Convention) must be submitted indicating the vessel's new name. This requirement is applicable for vessels of more than 1,000 gross tons (**required as of November 21, 2008**);
7. One (1) original or electronic original of Blue Card must be submitted indicating the vessel's new name. This requirement is applicable only for tankers carrying more than 2,000 net tons of oil in bulk as cargo.

### **Reminders:**

1. A copy of CSR Amendment form (RL 5001 & RL 5002), reflecting the change to the current CSR document, kept on board the vessel is valid for 90 days until the original is received from the Liberian Registry.
2. LISCR's INMARSAT Department must be contacted at [inmarsatactivations@liscr.com](mailto:inmarsatactivations@liscr.com) in order to update the system.