



Office of
Deputy Commissioner
of Maritime Affairs

THE REPUBLIC OF LIBERIA LIBERIA MARITIME AUTHORITY

Marine Notice

POL-006
Rev. 07/20

**TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF
MERCHANT SHIPS, AND AUTHORIZED CLASSIFICATION SOCIETIES**

SUBJECT: Reports Alleging Inadequate MARPOL Port Reception Facilities

Reference: (a) MARPOL Consolidated Edition 2017, as amended
(b) MEPC.1/Circ.834/Rev.1 dated 1 March 2018

Supersedes: Marine Notice POL-006, dated 07/12

The following changes have been included:

Revised to incorporate the information from the latest version of Consolidated Guidance for Port Reception Facility Providers and Users, IMO Circular MEPC.1/Circ.834/Rev.1.

PURPOSE:

This Notice describes the procedures and provides the consolidated format for Masters and or Shipowners/ Operators to report alleged inadequacies of port reception facilities for oily wastes (MARPOL Annex I), noxious liquid substances (MARPOL Annex II), sewage (MARPOL Annex IV), garbage (MARPOL Annex V), and ozone-depleting substances and exhaust gas-cleaning system residues (MARPOL Annex VI) to the Flag Administration and, if possible, to the Authorities of the port State.

APPLICABILITY:

In accordance with MARPOL 73/78, as amended, the Government of each Party to the convention:

- .1 undertakes to ensure that reception facilities are adequate to meet the needs of the ships using them without causing undue delay to the ships; and
- .2 shall notify the International Maritime Organization (IMO), for transmission to The Parties concerned, of all cases where the facilities are alleged to be inadequate.
- .3 **IMO MEPC.1/Circ.834/Rev.1**, Consolidated Guidance for Port Reception Facility Providers and Users, was developed as a users' guide for ships' crews who seek to deliver MARPOL residues/wastes ashore and for port reception facility providers who seek to provide timely and efficient reception services to ships.

PROCEDURES:

Masters, and or Shipowners/Operators encountering difficulties in discharging waste to port reception facilities shall report the circumstances using the Format for Reporting Alleged Inadequacies of Port Reception Facilities, found in Appendix 1 of [MEPC.1/Circ.834/Rev.1](#), which was also reproduced as Form RLM-111 and attached to this notice. The completed Report, together with any supporting documentation, shall be sent to the Liberian flag Administration, Marine Investigations Department at investigations@liscr.com as noted on Form RLM-111 and also, if possible, to the competent Authorities of the port State concerned.

The reporting form has separate sections applicable to port reception facilities for waste oil, noxious liquid substances, sewage, garbage and ozone-depleting substances and exhaust gas-cleaning system residues. The appropriate section(s) should be fully completed. The form is also available on the Registry's website under "Online Library" and "Marine Documents" at www.liscr.com / Online Library/ Marine Investigations / Marine Investigations: https://www.liscr.com/sites/default/files/online_library/RLM-111_POL-006_Report%20Form.pdf

It can be saved and filled out electronically on a computer and sent as an e-mail attachment to the address provided on the form.

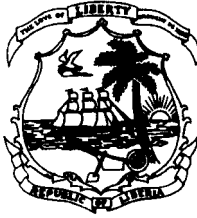
The Liberian flag Administration will use the information received in the report as the basis for developing the notification required to be forwarded to the IMO, and for transmission to the Parties concerned.

RECEPTION FACILITY DATABASES

International Maritime Organization

IMO has developed an Internet-based port reception facility (PRF) database as a module of the IMO Global Integrated Shipping Information System (GISIS). The database may be accessed via <https://gis.imo.org/Public/PRF/Default.aspx> and includes data on available port reception facilities for the reception of MARPOL Annex I, II, IV, V and VI ship-generated waste based on information provided by Parties and Member States. Access to all the information is available to the public on a view-only basis. Ship owners and operators are encouraged to use the data as deemed appropriate and inform this Administration of any problems encountered with the information in the database.

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|  | <p align="center"> OFFICE OF THE DEPUTY COMMISSIONER REPUBLIC OF LIBERIA % LISCR, LLC 8619 Westwood Center Drive, Suite 300 Vienna, VA 22182, USA Tel: (703) 790-3434 Fax: (703) 790-5655 Email: investigations@liscr.com </p> | <p align="center">THIS SPACE FOR OFFICIAL USE ONLY</p> |
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**REVISED CONSOLIDATED FORMAT FOR REPORTING ALLEGED
INADEQUACIES OF PORT RECEPTION FACILITIES¹**

The Master of a Liberian flag ship having encountered difficulties in discharging waste to reception facilities should forward the information below, together with any supporting documentation, to the Liberian flag Administration and, if possible, to the competent Authorities in the port State. The flag State shall notify the IMO and the port State of the occurrence. The port State should consider the report and respond appropriately informing IMO and the reporting flag State of the outcome of its investigation.

1 SHIP'S PARTICULARS

- 1.1 Name of ship: _____
- 1.2 Owner or operator: _____
- 1.3 Distinctive number or letters: _____
- 1.4 IMO Number²: _____
- 1.5 Gross tonnage: _____
- 1.6 Port of registry: _____
- 1.7 Flag State³: _____
- 1.8 Type of ship:
- | | | |
|---|--|--|
| <input type="checkbox"/> Oil tanker | <input type="checkbox"/> Chemical tanker | <input type="checkbox"/> Bulk carrier |
| <input type="checkbox"/> Other cargo ship | <input type="checkbox"/> Passenger ship | <input type="checkbox"/> Other (specify) _____ |

2 PORT PARTICULARS

- 2.1 Country: _____
- 2.2 Name of port or area: _____
- 2.3 Location/terminal name: _____
(e.g. berth/terminal/jetty)
- 2.4 Name of company operating
the reception facility (if applicable): _____
- 2.5 Type of port operation:
- | | | |
|--|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Unloading port | <input type="checkbox"/> Loading port | <input type="checkbox"/> Shipyard |
| <input type="checkbox"/> Other (specify) _____ | | |
- 2.6 Date of arrival: ____/____/____ (dd/mm/yyyy)
- 2.7 Date of occurrence: ____/____/____ (dd/mm/yyyy)
- 2.8 Date of departure: ____/____/____ (dd/mm/yyyy)

¹ This format was approved by the fifty-third session of the Marine Environment Protection Committee in July 2005.

² In accordance with the IMO ship identification number scheme adopted by the Organization by Assembly resolution A.600(15).

³ The name of the State whose flag the ship is entitled to fly.

3 INADEQUACY OF FACILITIES

3.1 Type and amount of waste for which the port reception facility was inadequate and nature of problems encountered

| Type of waste | Amount for discharge (m3) | Amount not accepted (m3) | Problems encountered Indicate the problems encountered by using one or more of the following code letters, as appropriate. A No facility available B Undue delay C Use of facility technically not possible D Inconvenient location E Vessel had to shift berth involving delay/cost F Unreasonable charges for use of facilities G Other (please specify in paragraph 3.2) |
|--|---------------------------|--------------------------|---|
| MARPOL Annex I-related | | | |
| Type of oily waste: | | | |
| Oily bilge water | | | |
| Oily residues (sludge) | | | |
| Oily tank washings (slops) | | | |
| Dirty ballast water | | | |
| Scale and sludge from tank cleaning | | | |
| Other (please specify) | | | |
| MARPOL Annex II-related | | | |
| Type of NLS ⁴ residue/water mixture for discharge to facility from tank washings: | | | |
| Category X substance | | | |
| Category Y substance | | | |
| Category Z substance | | | |
| MARPOL Annex IV-related | | | |
| Sewage | | | |
| MARPOL Annex V-related | | | |
| Type of garbage: | | | |
| Plastic | | | |
| Floating dunnage, lining, or packing materials | | | |
| Ground paper products, rags, glass, metal, bottles, crockery, etc. | | | |
| Cargo residues, paper products, rags, glass, metal, bottles, crockery, etc. | | | |
| Food waste | | | |
| Incinerator, ash | | | |
| Other (please specify) | | | |
| MARPOL Annex VI-related | | | |
| Ozone-depleting substances and equipment containing such substances | | | |
| Exhaust gas-cleaning residues | | | |

⁴ Indicate, in paragraph 3.2, the proper shipping name of the NLS involved and whether the substance is designated as 'solidifying' or 'high viscosity'.

3.2 Additional information with regard to the problems identified in the above table.

3.3 Did you discuss these problems or report them to the port reception facility?

☐ Yes ☐ No

If Yes, with whom (please specify)

If Yes, what was the response of the port reception facility to your concerns?

3.4 Did you give prior notification (in accordance with relevant port requirements) about the vessel's requirements for reception facilities?

☐ Yes ☐ No ☐ Not applicable

If Yes, did you receive confirmation on the availability of reception facilities on arrival?

☐ Yes ☐ No

4 ADDITIONAL REMARKS/COMMENTS

Master's signature

Date: __/__/____ (dd/mm/yyyy)
