



THE REPUBLIC OF LIBERIA
Liberia Maritime Authority
Office of Deputy Commissioner of Maritime Affairs

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RE-REGISTRATION OF LIBERIAN VESSEL

A. LIST OF REQUIREMENTS FROM SELLER

- 1. LETTER OF REQUEST for Permission for Sale
- 2. EVIDENCE OF AUTHORITY (if applicable)
- 3. RELEASE of all existing mortgage(s) (if applicable) and
- 4. PAYMENT of Seller's fees.

B. LIST OF REQUIREMENTS FROM BUYER

- 1. REGISTRATION OF OWNER in Liberian Corporate Registry
- 2. APPLICATION for Vessel Registration
- 3. AUTHORITY: Evidence of authority to register a Vessel;
- 4. PROOF OF OWNERSHIP
- 5. PAYMENT of Buyer's fees

C. LIST OF TECHNICAL REQUIREMENTS

- 1. CLASS: Evidence of Seaworthiness; Verification of class status
- 2. CONVENTION COMPLIANCE: STCW, ISM and ISPS
- 3. LIABILITY INSURANCE compliance

SEE EXPLANATION OF REQUIREMENTS ON THE NEXT PAGE

In case of any questions please contact Registration@liscr.com or any of LISCRC offices.



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EXPLANATION OF REGISTRATION REQUIREMENTS – Re-Registration

A. SELLER

1. A copy of duly executed current Owner's Letter of Request for Permission for Sale stating the name of the Buyers and that the vessel will continue in Liberia.
2. A copy of duly executed and acknowledged Power of Attorney or certified Corporate Resolution authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute the Bill of Sale on behalf of the owner.

NOTE: Directors and officers of the owner do not have to submit their evidence of authority.

B. BUYER

1. REGISTRATION OF OWNER:

A vessel registered in Liberia must be owned by a Liberian Corporation, Limited Partnership or Limited Liability Company, or by a Foreign Maritime Entity (FME); an entity existing in another jurisdiction and registered in Liberia for the purpose of owning a vessel. Registration process of the owner must be completed with LISCOR Corporate dept. (corporate@liscor.com) in advance of the vessel registration. Please allow yourself at least three (3) working days to collect required documents from foreign jurisdictions. LISCOR will process documents upon receipt.

Name availability: Please check availability of the intended name of the owning entity, Liberian or foreign, with LISCOR Corporate. Corporate Registrar cannot accept a name that is identical or very similar to another entity of any kind that is already on record. Alternatives may be discussed.

Important: *The name in the vessel registration documents and mortgage recording documents has to match the name registered in the Liberian Corporate Registry.*

2. APPLICATION FOR REGISTRATION:

A copy of a duly executed and acknowledged Form RLM-101A;

3. EVIDENCE OF AUTHORITY to register a vessel in Liberia:

A copy of duly executed and acknowledged Power of Attorney or certified Corporate Resolution authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute and submit application for registration of the vessel is required.

NOTE: Directors and officers of the owner do not have to submit their evidence of authority.

4. PROOF OF OWNERSHIP

One (1) duly executed and acknowledged original Bill of Sale (BOS) stating the name of the applicant as the buyer.

A provisional certificate of registry can be issued based on a copy of BOS if submitted along with undertaking to provide an original BOS within five (5) working days after registration.

Signature(s) acknowledgement is permitted by a Liberian Special Agent, Liberian Consul, notary public, or other officer authorized to administer oaths by the law where acknowledgment is made. Consularization or apostille are not required by Liberia.

BOS format: Liberia does not require any specific format of BOS. One of the printed forms commonly used by the international maritime community is acceptable (BIMCO, UK/MCA, Norway, Panama etc.).

BOS recording: two (2) duly executed and acknowledged original Bills of sale should be submitted. One



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certified BOS will be returned to the owner.

C. EXPLANATION OF TECHNICAL REQUIREMENTS – Re-Registration

1. CLASS

Note: If classification society does not change, no class documents need to be submitted.

The requirement applies only in case of Transfer/Change of Class at time of re-registration.

- a. A copy of the Transfer of Class Agreement (TOCA) between the losing and gaining (new) Class Societies; or
- b. A statement or email from the gaining class society stating that they are conducting surveys for transfer of class and, upon satisfactory completion, will issue Statutory Certificates on behalf of Liberia. It has to be received at least one (1) working day in advance of registration closing date.

2. CONVENTIONS COMPLIANCE

- a. STCW: a copy of Application for Minimum Safe Manning Certificate.
- b. ISM: a copy of ISM Declaration of Company and Person/DPA -Form RLM-297 (2 pages)
- c. ISPS: a copy of CSO declaration and Ship Security Plan if applicable

3. LIABILITY INSURANCE

- a. **Bunker Civil Liability Convention for Oil Pollution Damage, 2001 (Bunker Spill):** a copy of Bunker CLC Blue Card (vessels of more than 1,000 gross tons)
- b. **Nairobi International Convention on the Removal of Wrecks 2007 (Wreck Removal):** a copy of WRC Blue Card (vessel of more than 300 gross tons)
- c. **Convention on Civil Liability for Oil Pollution Damage (CLC – Oil Pollution):** a copy of CLC Blue Card (tankers or other cargo ships carrying more than 2,000 net tons of oil in bulk as cargo).