

## General Requirements for MOU License Exams/Exam Renewals

Submit copy of letter from employer stating that applicant will be employed on Liberian flagged vessel. The application must be submitted by your employer (valid Liberian filing agent).

**Exam/Renewal applications must include the following:**

- Copy of company letter;
- Physical completed within one year of when application is submitted;
- Copy of passport;
- List of Sea Service;
- 2 passport-sized photos;
- Copies of below-listed certificates; and
- Service requirements per RLM-118.

Training Certificates	OIM	Barge Supervisor	Ballast control Operator	Maintenance Supervisor	Chief Electrician	Chief Mechanic
Basic Training (STCW)	X	X	X	X	X	X
Radar Observer (If Equipped) (STCW)	X	X	X			
Adv. Firefighter (STCW)	X	X	X	X	X	X
First Aid Provider (STCW)	X	X	X	X	X	X
Medical care Person (Waived if Medic aboard) (STCW)	X					
Proficient in Survival Craft (A-28-Res.1079)	X	X	X	X	X	X
MOU Stability (IADC)	X	X	X			
Well Control (IADC)	X					
<b>Those applying for an Original License:</b>						
<b>Course covering IMO Res A-28-Res.1079*</b>	X					
<b>Course covering of IMO Res A-28-Res.1079*</b>		X				
<b>Course covering of IMO Res A-28-Res.1079*</b>			X			
<b>Course covering of IMO Res A-28-Res.1079*</b>				X	X	X

\*Training directly related to the job functions of the position. (Taking exam meets this requirement.)

**BASIC TRAINING Certificate** can be attained by submitting the following OPITO approved certificates with your application:

BOSIET/FOET or Tropical BOISET/FOET  
Offshore Emergency Response Team Member  
ERRV Advanced Medical Aid

**Advanced First Aid Certificate** can be attained by submitting the following OPITO approved certificate with your application:

ERRV Advanced Medical Aid

**Advanced Firefighter Certificate** can be attained by submitting the following OPITO approved certificate with your application:

Offshore Emergency Response Team Leader

**Proficiency in Survival Craft Certificate** can be attained by submitting the following OPITO approved certificate with your application:

Offshore Lifeboat Coxswain (Training) or Offshore Lifeboat Coxswain (Competence)

\*Other courses can be submitted besides the examples listed above. They will be accepted on a case by case basis. It may require review of course curriculum.

\*\*All proof of training certificates must be valid and up to date, when submitted with application. Advanced Firefighter training must be completed within the last five years.

**\*\*\*Certain industry (example IADC and OPITO) courses/training may be required in addition to certificates needed for the Liberian exam to allow you to be eligible to work on a desired MOU. Please check with your company for these requirements.**

If employed onboard a Liberian flagged vessel, the costs of exams are \$275 for the license and \$275 for the exam. The applicant must also have a Liberian Seaman's book; if they do not, they must pay \$50 for the issuance of one.

The exam needs to be proctored by an authorized Liberian Nautical Inspector, Regional Liberian Registry Office, Liberian Approved Training Center, or Liberian Approved Proctor. A list of Liberian Nautical Inspectors can be found on the LISCR.com website. *(Please click on the Maritime Departments tab and then click on the Inspectors/Auditors tab to find the list of authorized Liberian inspectors.)* A list of Liberian Approved Training Centers/Proctors can also be located on the LISCR.com website. *(Please click on the "Seafarers" tab and select the "Training Centers Approval" tab.)*