



Office of  
Deputy Commissioner  
of Maritime Affairs

**THE REPUBLIC OF LIBERIA**  
LIBERIA MARITIME AUTHORITY

**Marine Notice**

**INS-001**  
**06/12**

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**TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF  
MERCHANT SHIPS, AND AUTHORIZED CLASSIFICATION SOCIETIES**

**SUBJECT: Safety Inspections of Liberian Ships**

**Reference: (a) Maritime Regulation 7.191**  
**(b) Maritime Regulation 10.296(6)**

**Supersedes: Marine Notice INS-001, dated 04/05**

**PURPOSE:**

To inform all parties of the Administration's policy regarding flag state vessel safety inspections.

**APPLICABILITY:**

This Notice applies to all Liberian flag vessels and vessels entering the registry.

**REQUIREMENTS:**

**1.0 Initial Safety Inspections**

All Liberian vessels are required to undergo an initial safety inspection upon registration (if in lay-up upon reactivation), upon re-registration resulting in both change of ownership and management, prior to resuming service at the end of a lay-up period in excess of six months or following any substantial structural alteration.

**2.0 Annual Safety Inspections**

Pursuant to the requirements of reference (a), all Liberian vessels are required to undergo an annual safety inspection with the following exceptions:

- .1 Unmanned barges;
- .2 Pleasure yachts not engaged in the carriage of passengers for hire;
- .3 Vessels fishing in waters within Liberian jurisdiction; and
- .4 Cargo vessels under 500 gross tons.

### **3.0 Quarterly Safety Inspections**

Passenger vessels, including high speed passenger ferries, are required to undergo safety inspections at quarterly intervals.

### **4.0 Periodic Safety Inspections**

Special purpose or uniquely constructed vessels may be required to undergo periodic inspection at assigned intervals of less than one year.

### **5.0 Special Safety Inspections**

In addition to the above, a Liberian flagged vessel may also be required to undergo a special or unscheduled safety inspection at any time.

### **6.0 Nautical Inspectors**

Inspections are carried out under the direction of the Marine Audit and Inspection Coordination Division, Office of the Deputy Commissioner, by duly appointed Nautical Inspectors.

### **7.0 Procedures**

7.1 It is the responsibility of owners and Masters to present their vessels for timely inspection when the required inspection is due by contacting the Audit and Inspection Coordination Division at email: [audit@liscr.com](mailto:audit@liscr.com). This Division should be advised as to the vessel's next available port, ETA and Agent information. The owner or Master of a vessel may also request inspection of his vessel by prior arrangement with a Nautical Inspector in the port where the vessel will be available for such purpose. The names and locations of the Administration's Offices and Nautical Inspectors are available on the Administration's website: [www.liscr.com](http://www.liscr.com).

Note: The Audit and Inspection Coordination Division must be informed anytime the inspector is contacted, preferably by keeping the Division (email: [audit@liscr.com](mailto:audit@liscr.com)) copied in all emails to prevent a duplication of effort and to ensure follow up when needed.

7.1.1 Owners or operators of vessels and MODU's engaged in the offshore seabed resource exploration, development and production industries operating in remote or hard to reach areas where a Nautical Inspector is not available, as confirmed by Audit and Inspection Division (email: [audit@liscr.com](mailto:audit@liscr.com)) and vessels not expressly covered by the Safety of Life at Sea Convention (SOLAS) 1974, as amended, may have their vessels inspected in accordance with the Alternate Inspection Program defined in Marine Notice INS-002.

7.1.2 To more closely follow the requirements of SOLAS, the regulation requiring weekly fire and boat drills will be amended to require weekly fire and boat drills only for passenger vessels and the crew on cargo vessels to attend fire and boat drills once a month with weekly safety training sessions which should include training as outlined in SAF-004.

7.2 Vessels not inspected by the due date will be considered as "overdue" and follow up procedures will be initiated by the Marine Safety Division. This may include an additional DOC and/or SMS verification audit.

## **8.0 Annexes**

The annexes hereto are provided as information for owners and Masters, to facilitate the conduct of safety inspections.

**ANNEX I** - Guidance for Masters (Safety Inspection of Ships)

**ANNEX II** - Sample Report of Safety Inspection Forms (Form 252, Revised 03/05)


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## ANNEX I

### **SAFETY INSPECTION OF SHIPS: GUIDANCE FOR MASTERS**

1. Documents, certificates and publications referred to in Parts A & B of the Inspection Form must be readily available, preferably in a central location, for examination and verification by the Nautical Inspector.
2. Publications referred to in Part B are obtainable from the sources listed in Marine Notice ADM-002. Publications obviously not applicable to a vessel need not be produced; e.g., dry cargo vessels need not obtain tanker safety publications, but OBO type ships should obtain them.
3. The following should be made ready for the inspector:
  - a. The official Minimum Safe Manning Certificate,
  - b. The original National Certificate of Competence (C.O.C), Liberian Certificate of Competency, Endorsement or Certificate of Receipt of Application for same for each officer.
  - c. For each crewmember: a Liberian' Seafarer's Identification Record Book with appropriate Special Qualification Stickers,
  - d. In the case of passenger ships the certificates of all survival craft/rescue boat crewmen in particular, and
  - e. A copy of the current crew list and the ship's emergency station bill.
4. Navigation records, publications, charts, log books, Oil Record Book, Cargo Record Book, training records (to include fire and abandon ship drills, weekly safety training exercises and security drills) and all similar material must be available for inspection, preferably in one location, such as the chart room.
5. Nautical Inspectors have the authority, and have been instructed accordingly, to make a spot check of lifesaving, fire fighting and general safety conditions covered by the SOLAS Certificate. The Master will be instructed to call in the Classification Society for examination and/or verification as may be necessary.
6. The Master should have lifeboats uncovered and vessel's firefighting equipment and appliances in their normally stowed positions ready for the Nautical Inspector's examination. Sufficient crew should be on board and shall be prepared to conduct such emergency drills as circumstances may dictate and permit.
7. The pilot ladder and associated gear such as gunwale steps, lights, manropes, etc. should be accessible and in conformance with MSC.308(88), MSC 88 adopted amendments to SOLAS Regulation V/23.
8. To facilitate the efficient conduct of safety inspections, one of the ship's staff shall be available to accompany the Nautical Inspector at all times during the safety inspection.

## ANNEX II

	<b>MARITIME OPERATIONS DEPARTMENT</b>  <b>MARINE SAFETY</b>	LISCR, LLC Attn: Marine Safety 8619 Westwood Ctr. Dr. Suite 300 Vienna, VA 22182 Phone : +1-703-790-3434 Fax: +1- 703-790-5655 Email: <a href="mailto:Audit@liscr.com">Audit@liscr.com</a>
<b>LETTER REGARDING OPERATIONAL SAFETY INSPECTION</b>		
This Inspection is intended to assist owners in maintaining vessels at all times in compliance with the applicable safety & pollution prevention provisions of SOLAS, MARPOL and the Maritime Regulations. <b>NOTE:</b> The Nautical Inspector, will complete this report after each inspection. The names of both the Nautical Inspector and the Master shall be entered in the bottom of the report. The original report will be retained on board and the nautical inspector will send a copy to Audit at LISCR, Vienna, Virginia, USA either by regular mail or as an attachment to an email.		
NAME OF VESSEL:		O.N:
GROSS TONS:		
IMO NUMBER:	MANAGING OWNER /OPERATOR OR BAREBOAT CHARTERER	
SHIP TYPE:	NAME:	
YEAR BUILT:	ADDRESS:	
	Tel:	
	Fax:	E-Mail:
PLACE INSPECTED:		
DATE INSPECTED:		DATE OF PREVIOUS INSPECTION:
INSPECTION TYPE:	<input type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL <input type="checkbox"/> QUARTERLY PASSENGER.	
Summary:  <input type="checkbox"/> The inspector did not find any deficiencies, we wish to commend you, the vessel's master and crew for maintaining a high standard of safety on board this vessel.  <input type="checkbox"/> The inspector did not find any deficiencies but does have some recommendations. Please see the list below. We encourage you to follow the recommendations.  <input type="checkbox"/> The Inspector's list of deficiencies, recommendations and recommended corrective actions are listed below. Please send your response regarding the listed deficiencies to the Administration within thirty days.  <input type="checkbox"/> The inspector found serious deficiencies, which must be corrected before the vessel is allowed to sail. The serious deficiencies are noted on the list below. This ship may also be required to have a Special Inspection; the Administration will contact you to schedule an additional inspection if needed.		
<b>IMPORTANT NOTICE</b> <b>THE INSPECTION REPORT DOES NOT CONSTITUTE CERTIFICATION, WARRANTY OR OTHER REPRESENTATION AS TO THE SEAWORTHINESS OF THE VESSEL DESCRIBED HEREIN, NOR DOES IT RELIEVE ANY PERSON OR ORGANIZATION FROM THEIR RESPECTIVE RESPONSIBILITIES AND OBLIGATIONS TO ENSURE THAT THE VESSEL IS MAINTAINED IN A SEAWORTHY CONDITION.</b>		
Sincerely,		
Print	Name of Inspector/MID number	Name of the Master or Representative

**Deficiencies and/or Recommendations**

No.	Deficiency or Recommendation	Required or Recommended Action	Date to be completed

Additional Sheets may be added if needed

PART A. SHIP DOCUMENTS -- CLASS SOCIETY		STATUTORY CERTIFICATES RECOGNIZED ORGANIZATION		RSO	ILO RO
NAME OF CERTIFICATE	ISSUE DATE	EXPIRY MONTH/YR	NAME OF CERTIFICATE	ISSUE DATE	EXPIRY MONTH/YR
Cargo Ship Safety Equipment Certificate			Radio Station License-		
Cargo Ship Safety Radio Certificate			International Air Pollution Certificate		
Cargo Ship Safety Construction Certificate			International Sewage Pollution Prevention Cert.		
Load Line Certificate			Passenger Ship Safety Certificate		
International Oil Pollution Prevention			Fitness for Carriage of Liquefied Gas in Bulk		
Safety Management Certificate			Fitness for Carriage of Chemicals in Bulk		
International Ship Security Certificate			Document Authorization for Grain		
DOC of Company (Copy only)			ILO 92/133 Crew Accommodation		
International Antifouling Certificate			ILO 92 and/or 133 Exemption Certificate		
Civil Liability Convention (CLC)			DMLC Part I and II		
For Bulk Carriers and Oil Tankers, is the Hull Survey Report file maintained on board (See IMO Res. A 744.18 as amended)				<input type="checkbox"/> YES	<input type="checkbox"/> NO
For all vessels - Liberian Tonnage Tax Certificate Current (Vessels are required to pay an annual tonnage tax )				<input type="checkbox"/> YES	<input type="checkbox"/> NO
<b>Comments:</b>					
<b>PART B. PUBLICATIONS (Indicate if on board)</b>					
NAME OF PUBLICATION	CURRENT	NAME OF PUBLICATION	CURRENT		
Combined Publication Folder	<input type="checkbox"/>	IMO Code of Safe Practice for Timber Deck Cargos	<input type="checkbox"/>		
Articles of Agreement	<input type="checkbox"/>	Int. Code of Signals Latest Edition	<input type="checkbox"/>		
Int. Safety Guide for Oil Tankers & Terminals	<input type="checkbox"/>	ISPS Code & ISM Code Latest Edition	<input type="checkbox"/>		
ICS Tanker Safety Guide (Chemicals or Gas) as applicable	<input type="checkbox"/>	FSS & LSA Code Latest Edition	<input type="checkbox"/>		
Cargo Record Book for Chemical Carriers	<input type="checkbox"/>	SOPEP or SMPEP	<input type="checkbox"/>		
Oil Record Book Latest Edition	<input type="checkbox"/>	Cargo Securing Manual (CSM)	<input type="checkbox"/>		
IMO International Maritime Dangerous Goods Code	<input type="checkbox"/>	Garbage Management Plan	<input type="checkbox"/>		
MARPOL Latest Edition	<input type="checkbox"/>	Garbage Record Book	<input type="checkbox"/>		
Vol. III of IAMSAR Manual Latest Edition	<input type="checkbox"/>	Oil Waste Management Plan	<input type="checkbox"/>		
IBC Code or BC Code Latest Edition	<input type="checkbox"/>	Ballast Water Management Plan & Record Book	<input type="checkbox"/>		
ITU List of Radio Dept. RSS Stations	<input type="checkbox"/>	For Tankers: Approved VOC/STS Plan (as applicable)	<input type="checkbox"/>		
SOLAS or MODU Code -Latest Edition	<input type="checkbox"/>		<input type="checkbox"/>		
<b>Comments:</b>					
<b>PART C ISM</b>					
1. Did the Master, and Senior Officers read "Familiarization with National Maritime Legislation?" RLM 105 A				<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. Does the Master understand and perform his safety management system responsibilities:				<input type="checkbox"/> YES	<input type="checkbox"/> NO
4. SMS manual on board?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
5. Did the crew check and record your ID on boarding?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
6. Are restricted areas identified?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
7. Continuous Synopsis Record up to date?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
8. Are there records of internal audits? Date of last audit:				<input type="checkbox"/> YES	<input type="checkbox"/> NO
9. Are there records of external audits? Date of last audit:				<input type="checkbox"/> YES	<input type="checkbox"/> NO
Record any outstanding nonconformities ISPS or ISM:					

**PART D. MANNING** - Minimum Safe Manning Certificates on board:  Yes  No

**SHIP'S COMPLEMENT**

OFFICERS	Manning Requirements	Actual Number
Deck		
Engine		
Others		
CREW		
Deck		
Engine		
Cook		
Others		

Comments:

PART E. Officer's	NAME	Liberian No.	Issue Date	Nat. Lic. if Liberian unavailable	Grade	Issue Date
Master						
Chief Mate						
Chief Engineer						

Note: List only the information for the Master, Chief Mate and Chief Engineer and for any other officer whose license has expired or who does not have a Liberian Certificate, Endorsement or Certificate of Receipt of Application.

GMDSS - One GMDSS Radio Electronic Operator or two (2) deck/navigation officers with GMDSS General Operator certificates required.

ECDIS- Generic Training Certificates + Type Training Certificates  Yes  No

Type training to be determined by the company

Security Officer Designated in writing has Liberian endorsement?  Yes  No

Record of watches  Yes  No

REST PERIOD: Does the vessel have a clearly defined policy for hours of rest/work;

An official record of hours rested/worked that is complete, up to date, and accurate?  Yes  No

Comments:

**PART F. SEAFARER'S IDENTIFICATION AND RECORD BOOK**

1. Are all crew members holding valid Seafarer's Identification Books?  Yes  No

Identify crew members without Liberian Seaman's books on crew list, and attach crew list to this report

2. Are there on board the minimum number of persons holding valid Liberian Special Qualifications as required by the Minimum Safe Manning Certificate and type of vessel?  Yes  No

3. Crew received security training on board?  Yes  No

CHECK BELOW

ABLE SEAMAN	SURVIVAL CRAFT CREWMAN/RESCUE BOAT	TANKERMAN OIL PERSON IN CHARGE	TANKERMAN CHEMICALS PERSON IN CHARGE	TANKERMAN LIQUID GAS PERSON IN CHARGE
ORDINARY SEAMAN	OILER/MOTORMAN	TANKERMAN OIL ASSISTANT	TANKERMAN LIQUID CHEMICALS ASSISTANT	TANKERMAN LIQUID GAS ASSISTANT



GP-1			TANKERMAN OIL CRUDE OIL WASHING INERT GAS (COW)		BASIC TRAINING FOR RATINGS.		
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Comments:

**PART G. LOG BOOKS – Bridge and Engine Room Log Book/Logs and Records**

<p>Language: Date port lifeboat last lowered into water: Date Starboard lifeboat last lowered into water: Note: Free fall lifeboats are only required to be dropped once every six months and a 1 year period may be allowed. All other lifeboat and rescue boat installations shall be lowered at least once a quarter</p> <table border="0"> <tr> <td></td> <td>Yes</td> <td>No</td> </tr> <tr> <td>Security Drills conducted quarterly?</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Date of last drill:</td> <td></td> <td></td> </tr> <tr> <td>Boat and Fire Drills attended by crew monthly?</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Date of Last Drill:</td> <td></td> <td></td> </tr> <tr> <td>Safety Training held weekly?</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Last session :</td> <td></td> <td></td> </tr> <tr> <td>Lifeboat moved from stowed position? (once a week)</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Date last moved: SOLAS III/20.6.3</td> <td></td> <td></td> </tr> <tr> <td>L/B turned out from stowage position? (once a month)</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Date last turned out: SOLAS III/20.7.1</td> <td></td> <td></td> </tr> <tr> <td>LSA inspected? (once a month):</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Date last inspected : SOLAS.III/20.7.2</td> <td></td> <td></td> </tr> <tr> <td>All above entered in log book</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		Yes	No	Security Drills conducted quarterly?	<input type="checkbox"/>	<input type="checkbox"/>	Date of last drill:			Boat and Fire Drills attended by crew monthly?	<input type="checkbox"/>	<input type="checkbox"/>	Date of Last Drill:			Safety Training held weekly?	<input type="checkbox"/>	<input type="checkbox"/>	Last session :			Lifeboat moved from stowed position? (once a week)	<input type="checkbox"/>	<input type="checkbox"/>	Date last moved: SOLAS III/20.6.3			L/B turned out from stowage position? (once a month)	<input type="checkbox"/>	<input type="checkbox"/>	Date last turned out: SOLAS III/20.7.1			LSA inspected? (once a month):	<input type="checkbox"/>	<input type="checkbox"/>	Date last inspected : SOLAS.III/20.7.2			All above entered in log book	<input type="checkbox"/>	<input type="checkbox"/>	Comments:
	Yes	No																																									
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**PART H NAVIGATION, CHARTS, PUBLICATIONS AND RECORDS**

1. Electronic Charts (Specify Publisher) _____	Last Update	_____
2. Chart List or Catalog (Specify Publisher) _____	Year of Issue	_____
3. Navigational Charts _____	Last Correction	_____
4. Pilot Books/Sailing Directions _____	Date	_____
5. Notices to Mariners _____	Latest Issue	_____
6. List of Lights/Radio Aids _____	Last Correction	_____
7. Tide Tables _____	Year of Issue	_____
8. Nautical Almanac _____	Year of Issue	_____
Voyage or Passage Planning (berth to berth) regularly used?		<input type="checkbox"/> YES <input type="checkbox"/> NO
9. Security considered as a part of the voyage planning?		<input type="checkbox"/> YES <input type="checkbox"/> NO

Comments:

**PART I NAVIGATIONAL AIDS/EMERGENCY COMMUNICATIONS**

			SART	<input type="checkbox"/> YES	<input type="checkbox"/> NO
			EPIRB	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	ONBOARD	OPERABLE	VHF/PORTABLES	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	Y	N	NAVTEX	<input type="checkbox"/> YES	<input type="checkbox"/> NO
1. Radar No. 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Radar No. 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



<p>Checked condition of Fire Fighting Equipment, including:</p> <input type="checkbox"/> Yes <input type="checkbox"/> No Fixed and portable extinguishers – date of last servicing <input type="checkbox"/> Yes <input type="checkbox"/> No Emergency Fire Pump – Tested using at least 2 hoses 1fwd 1aft <input type="checkbox"/> Yes <input type="checkbox"/> No EEBDs - Sufficient number, date serviced _____ <input type="checkbox"/> Yes <input type="checkbox"/> No Fireman’s Outfits/Sufficient number-Condition of SCBAs <input type="checkbox"/> Yes <input type="checkbox"/> No Foam analysis - <input type="checkbox"/> Yes <input type="checkbox"/> No Vent closures - <input type="checkbox"/> Yes <input type="checkbox"/> No Emergency escapes - <input type="checkbox"/> Yes <input type="checkbox"/> No Emergency generator – <input type="checkbox"/> Yes <input type="checkbox"/> No International Connection <input type="checkbox"/> Yes <input type="checkbox"/> No Fire control Plan -	<p>Comments:</p>
<b>PART K MEDICINE CHEST AND MEDICAL PUBLICATIONS</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No Fully stocked with instructions <input type="checkbox"/> Yes <input type="checkbox"/> No International Medical Guide Third Edition or equivalent. <input type="checkbox"/> Yes <input type="checkbox"/> No Medical Log Book <input type="checkbox"/> Yes <input type="checkbox"/> No Supplement to IMDG Code or equivalent publication <input type="checkbox"/> Yes <input type="checkbox"/> No Hospital room	<p>Comments:</p>
<b>PART L. CREW ACCOMMODATIONS - Visual observation in accordance with ILO Conventions</b>	
<p>Checked condition of:</p> <input type="checkbox"/> Yes <input type="checkbox"/> No Interior finishing or decoration <input type="checkbox"/> Yes <input type="checkbox"/> No Ventilation (efficiency-obstructions) <input type="checkbox"/> Yes <input type="checkbox"/> No Lighting efficiency <input type="checkbox"/> Yes <input type="checkbox"/> No Access and emergency escape markings <input type="checkbox"/> Yes <input type="checkbox"/> No Check toilets, common areas and food storage preparation areas) <input type="checkbox"/> Yes <input type="checkbox"/> No Drinking Water (sufficient supply of clean waters) <input type="checkbox"/> Yes <input type="checkbox"/> No Galley (cleanliness/grease traps/range hoods) <input type="checkbox"/> Yes <input type="checkbox"/> No Provisions adequate and properly stored <input type="checkbox"/> Yes <input type="checkbox"/> No Crew Spaces clear of ship’s stores or equipment	<p>Comments:</p>
<b>PART M. GENERAL; General remarks on overall condition of vessel, including condition of engine room spaces/bilges:</b>	
<p>Checked condition of decks and superstructure:</p> <input type="checkbox"/> Yes <input type="checkbox"/> No Weather Deck including forecastle <input type="checkbox"/> Yes <input type="checkbox"/> No Cargo gear /cargo manifold <input type="checkbox"/> Yes <input type="checkbox"/> No Mooring equipment <input type="checkbox"/> Yes <input type="checkbox"/> No Anchors and anchor windlass - <input type="checkbox"/> Yes <input type="checkbox"/> No Electrical fixtures, alarms and lighting <input type="checkbox"/> Yes <input type="checkbox"/> No rubber mats provided where needed <input type="checkbox"/> Yes <input type="checkbox"/> No Openings; hatches, doors, pipe penetrations, vents <input type="checkbox"/> Yes <input type="checkbox"/> No Fire dampers clearly marked <input type="checkbox"/> Yes <input type="checkbox"/> No Fire door(s) clearly marked and working properly <input type="checkbox"/> Yes <input type="checkbox"/> No Tank gauging equipment <input type="checkbox"/> Yes <input type="checkbox"/> No Water Ingress Level detectors & remote pumping (Solas XIV/12). <input type="checkbox"/> Yes <input type="checkbox"/> No Quick closing valves (fuel oil-lube oil) <input type="checkbox"/> Yes <input type="checkbox"/> No Upper decks including bridge <input type="checkbox"/> Yes <input type="checkbox"/> No Pump room or Cargo room if applicable	<p>Comments:</p>
<p>Checked condition of engine room, and steering gear spaces:</p> <input type="checkbox"/> Yes <input type="checkbox"/> No Control Room <input type="checkbox"/> Yes <input type="checkbox"/> No Electrical Systems (outlets, fittings, junction boxes) <input type="checkbox"/> Yes <input type="checkbox"/> No Lighting <input type="checkbox"/> Yes <input type="checkbox"/> No Ventilation <input type="checkbox"/> Yes <input type="checkbox"/> No Alarms <input type="checkbox"/> Yes <input type="checkbox"/> No Protective guards around moving parts, <input type="checkbox"/> Yes <input type="checkbox"/> No Main engine & auxiliaries <input type="checkbox"/> Yes <input type="checkbox"/> No Fuel lines (spray shields and fittings) <input type="checkbox"/> Yes <input type="checkbox"/> No Pumps <input type="checkbox"/> Yes <input type="checkbox"/> No Piping for fresh and salt water systems <input type="checkbox"/> Yes <input type="checkbox"/> No Sea chest <input type="checkbox"/> Yes <input type="checkbox"/> No Bilges free of excessive amounts of oil and water <input type="checkbox"/> Yes <input type="checkbox"/> No Excessive oil and/or water leaks ( include Steering Gear Room & Purifier room	<p>Comments:</p>

Checked condition of Oil Water Separator and Oil Discharge Monitoring Equipment (ODME) to determine if the separator or sensors have been bypassed by asking the following questions:

- Yes No Is the separator operating properly?
- Yes No Is the ODME operating properly?
- Yes No Portable gas detecting equipment tested (IGC 13.6.6/EGC)
- Yes No Is the automatic recorder operating properly,
- Yes No Is there a pipe or hose used to bypass the OWS?
- Yes No Do the oil record book entries match OWS record?
- Yes No Any evidence of disassembling pipe flanges, blocks, or valves tied to any overboard systems?
- Yes No Has the sensor been modified or bypassed?
- Yes No Has water with an oil content of 15 PPM or more been discharged over the side?
- Yes No Any spare filters? Date filter last replaced:

**Comments:**

**General Comments:**