



THE REPUBLIC OF LIBERIA
Liberia Maritime Authority
Office of Deputy Commissioner of Maritime Affairs

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INITIAL REGISTRATION OF UNMANNED BARGES

A. LIST OF REQUIREMENTS

- 1. Application for Official Number, Call Sign and Registration of Vessel (RLM 101A);
- 2. Evidence of Authority;
- 3. Proof of Ownership;
- 4. Owner's Seaworthiness Statement;
- 5. Proof from Present Registry that Vessel is Free of Recorded Liens and Encumbrances;
- 6. Consent to Transfer Vessel to the Liberian Registry and Cancellation Certificate of Present Registry
- 7. Proof of Liability Insurance; and
- 8. Registration Fees.

Note: For item 1 please see attached form.

B. LIST OF ADDITIONAL REQUIREMENTS

Please note that the below additional documents may be applicable. Moreover, some documents may be provided after registration of the vessel has completed:

- 1. Ownership of the Barge – Liberian entity or Foreign Maritime Entity;
- 2. Application for Waiver of Ownership Requirement (if shipowning entity is an FME);
- 3. Application for Waiver of Age Requirement (if vessel is over 20 years of age);
- 4. Bunker Blue Card (if vessel is more than 1,000 gross tons); and
- 5. Affidavit of Non-Registration (if applicable).

Note: For items 2 and 3 please see attached forms.

EXPLANATION OF REGISTRATION REQUIREMENTS

1. One (1) duly executed and acknowledged original RLM-101A form must be submitted;
2. One (1) duly executed and acknowledged original Power of Attorney or officer certified Corporate Resolutions must authorize one or more named persons to act for or behalf of the owner in making application for registration of the vessel and to perform all acts necessary to accomplish the registration;
3. One (1) duly executed and acknowledged original Bill of Sale (BoS) transferring title to the applicant. If the applicant requires the BoS to be recorded, then two (2) original BoS all duly executed and acknowledged. Acknowledgment may be subscribed by Liberian Special Agent, Liberian Consul, notary public, or other officer authorized to administer oaths by the law where acknowledgment is made. Consularization or apostille are not required. Please note that Liberia does not require any specific format of BoS. One of the printed forms commonly seen and approved by the international maritime community (e.g. BIMCO, UK/MCA, Norway, Panama etc.) is acceptable. If vessel's ownership will not change upon registration under the Liberian Flag, then proof of ownership may be accomplished by the submission of the original Certificate of Ownership and Encumbrance (COE), or original Transcript of Registry from the previous Flag Administration, or original Certificate of Cancellation from the previous Flag Administration;
4. For barges not in class a Seaworthiness Statement from the owner will be acceptable. A safety inspection by a Liberian nautical inspector may be required as a condition of registration;
5. Proof from Present Registry that Vessel is Free of Recorded Liens and Encumbrances might be provided in the form of a free and clear COE issued by the previous Flag Administration, or a Transcript of Registry from previous Flag Administration stating that vessel is free and clear of any liens and/or encumbrances, or a Certificate of Cancellation. A copy of the COE issued at the time of registration and faxed or e-mailed to LISCR directly from the previous Flag Administration will be sufficient. However, the original COE will have to subsequently be submitted;
6. If a Consent to Transfer or Certificate of Cancellation is not available at the time of registration, then one (1) duly executed original Letter of Undertaking (LOU) should be provided on Buyer's Letterhead, undertaking to delete the vessel from the previous Flag Administration within thirty (30) days of registration of the vessel under the Liberian Flag; and
7. Proof of Liability Insurance can be in the form of P&I cover note, Certificate of Entry, confirmation of Entry, or Declaration of Entry. A copy of Proof of Liability insurance will be acceptable if received directly from the P&I Club.

EXPLANATION OF ADDITIONAL REGISTRATION REQUIREMENTS

1. **VESSEL OWNERSHIP** - A vessel registered in Liberia must be owned by a Liberian corporation, registered business company, limited partnership or LLC, or by a Foreign Maritime Entity (FME) (an entity existing in another jurisdiction and registered in Liberia for the purpose of owning or operating a vessel).

Please note that before any documents, in particular mortgage documents, are prepared, the availability of the name of the owning entity (whether the vessel is to be registered with a Liberian corporation, etc. as owner or with a foreign entity registered as a foreign maritime entity as owner) should be ascertained. The Registry is not able to accept two entities of any kind with the same or a very similar name.

In order to ensure the prompt registration of a vessel under the Liberian Flag, it is advisable to complete the registration of a ship-owning entity (whether Liberian or FME) at least three (3) days prior to scheduled registration of the vessel. LISCR's Corporate Department can be contacted at corporate@liscr.com

2. One (1) duly executed and acknowledged original Application for Waiver of Ownership must be submitted for a ship owning entity filed as FME (use form RLM 101A);
3. One (1) duly executed and acknowledged original Application for Waiver of Age must be submitted for barges over twenty (20) years of age. In addition, a safety inspection by a Liberian nautical inspector may be required as a condition of registration (use form RLM 101A);
4. One (1) original or electronic original Blue Card for the Bunker Civil Liability Convention for Oil Pollution Damage, 2001 (Bunker Convention) must be submitted for vessel of more than 1,000 gross tons (required as of November 21, 2008);
5. One (1) duly executed and acknowledged original Affidavit of Non-Registration must be submitted in the event there is a gap in time between the date the vessel deleted from the previous Flag Administration and the date it registers in the Liberian Registry.

Note: In case of any changes in closing date, owner must ensure that P&I proof and BCLC Blue Cards remain valid and cover the vessel as of the new registration date.