



THE REPUBLIC OF LIBERIA
Liberia Maritime Authority
Office of Deputy Commissioner of Maritime Affairs

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BAREBOAT CHARTER RE-REGISTRATION / Change of Underlying Owner

A. LIST OF REQUIREMENTS

Please note the vessel's official number and call sign will remain the same.

- 1. LETTER OF REQUEST – Change of Underlying Owner;
- 2. BAREBOAT CHARTERPARTY, Addendum or Deed of Novation to the existing Charterparty;
- 3. CONSENTS TO BCR; Underlying Flag & Mortgagee(s)
- 4. CERTIFICATE OF OWNERSHIP & ENCUMBRANCE (Underlying Flag)
- 5. PAYMENT of fees.

B. LIST OF TECHNICAL REQUIREMENTS

- 1. CONVENTION COMPLIANCE: STCW, ISM and ISPS:.
- 2. LIABILITY INSURANCE compliance

SEE EXPLANATION OF REQUIREMENTS ON THE NEXT PAGE

In case of questions please contact Registration@liscr.com or any LISCR office.

A. EXPLANATION OF REGISTRATION REQUIREMENTS

Change of Underlying Owner

1. LETTER OF REQUEST:

A PDF copy of notification of the change of Underlying Owner.

2. BAREBOAT CHARTER AGREEMENT:

A copy of a duly executed bareboat Charter Agreement. Notarization or acknowledgement is not required.

3. CONSENTS TO BAREBOAT REGISTRATION IN LIBERIA:

(a) **Flag:** A copy of duly executed evidence of withdrawal of the right to fly the present (underlying) flag during the period of bareboat charter registration in Liberia issued by the Underlying Flag administration on the request of the underlying owner.

(b) **Mortgagee(s):** A copy of duly executed consent to BCR registration in Liberia by the mortgagee(s) on record in the Underlying Flag as per Certificate of Ownership and Encumbrance. The consent on the Mortgagee Letterhead may also include consent to name changes and BCR renewals for the duration of the charter party.

4. CERTIFICATE OF OWNERSHIP AND ENCUMBRANCE:

One (1) duly executed original or PDF copy of a customary certificate issued by the underlying flag administration to evidence recorded mortgages,

B. EXPLANATION OF TECHNICAL REQUIREMENTS

Change of Underlying Owner

1. CONVENTIONS COMPLIANCE:

(a) STCW: A copy of Application for Minimum Safe Manning Certificate.

(b) ISM: A copy of ISM Declaration of Company and Person/DPA -Form RLM-297 (2 pages)

(c) ISPS: A copy of CSO declaration and Ship Security Plan if applicable

2. LIABILITY INSURANCE

(a) Bunker Civil Liability Convention for Oil Pollution Damage, 2001 (Bunker Spill):

- A copy of Bunker CLC Blue Card (vessels of more than 1,000 gross tons)

(b) Nairobi International Convention on the Removal of Wrecks 2007 (Wreck Removal);

- A copy of WRC Blue Card (vessel of more than 300 gross tons)

(c) Convention on Civil Liability for Oil Pollution Damage (CLC – Oil Pollution)

- A copy of CLC Blue Card (tankers or other cargo ships carrying more than 2,000 net tons of oil in bulk as cargo);