

**FEE SCHEDULE**

**ANNEX 5**

- (a) Charge for submitting paper applications per application; this does not include charges for secure handling and processing..... \$110
- (b) For all officer’s navigational and engineering licenses.....\$290
- (c) First and Second Class Radio Electronic Operator-GMDSS..... \$290
- (d) Certification Fee for Officer’s License after successfully completing Liberian Officer’s Examination ..... \$290
- (e) For license renewal ..... \$290
- (f) For issuance of Certificate of Receipt of Application (if done by the agent) ..... \$45  
If done by Seafarer’s Documentation Department Client Services Staff ..... \$55
- (g) For replacement of lost officer certificate..... \$290
- (h) For Seafarer’s Identification and Record Book
  - i. For issuance of Seafarer’s Identification and Record Book..... \$70
  - ii. For issuance of Supernumerary Book..... \$70
  - iii. For renewal of Seafarer’s Identification and Record Book ..... \$70
  - iv. For replacement of lost Seafarer’s Identification and Record Book..... \$70
- (i) For issuance of the following special qualification certificates:
  - i. Wiper, Junior Ordinary Seaman, GP-Trainee, Messman with Book ..... n/c
  - ii. Wiper, Junior Ordinary Seaman, GP-Trainee, Messman w/o Book ..... \$45
  - iii. For issuance of the following special qualification certificates when requested to be placed in applicant’s Seaman’s book; Basic Training, GMDSS, Advanced Firefighting, Medical Care Person in Charge, First Aid Provider, and Proficient in Survival Craft/Rescue Boats ..... \$45
  - iv. For issuance of the following special qualification certificates when not included on an officer certificate; GMDSS, Advanced Firefighting, Medical Care Person in Charge, First Aid Provider, and Proficient in Survival Craft/Rescue Boats..... \$45

## RATINGS

- v. For issuance of the following special qualification certificates;  
Able Seafarer Deck II/5, Ordinary Seaman II/4, and Bosun II/5 .....\$45
- vi. For issuance of the following special qualification certificate:  
Chief Steward, Chief Cook, Cook, and Assistant Cook. .... \$45
- vii. For issuance of the following special qualification certificates:  
Able Seafarer Engine III/5, Oiler/Motorman, Fireman/Watertender, GP-1, GP-2  
Electrician, and Pumpman. .... \$45
- viii. Proficient in Survival Craft/Rescue Boats and  
Fast Rescue Boat Operator .....\$45
- ix. All Tankerman special qualification certificates.....\$45
- x. Returned Check Fee..... \$35
- xi. Same Day / Next Day expediting of applications (all applications within the  
work order will be charged this fee) ..... \$150
- xii. 3-4 day expediting of applications (all applications within the work order will  
be charged this fee)..... \$100
- xiii. Ship Security Officer Special Qualification Certificate ..... \$45
- xiv. Special qualifications renewals (when ordered with a renewed  
book)..... \$45
- xv. Special qualifications replacement..... \$45
- xvi. Hotel Books for non-STCW seafarer ..... \$45
- (j) All applications reviewed and rejected are subject to an assessment for work  
performed of up to..... \$100
- (k) Non-Liberian contracted applications (NOCO) ..... \$165
- (l) Secure delivery (courier) packaging and handling fees:
  - i. Per Identification and Record Book (after the first seven docs) ..... \$5
  - i. Per Officer Certificate of Competence (after the first seven docs) ..... \$5
  - ii. Per special qualification certificates sent with book ..... n/c
  - iv. Minimum secure delivery fee (up to the first seven documents) ..... \$65

- (m) Direct filed applications .....(filed through LISCR Manila office) ..... \$135

**TRAINING COURSES & EXAMINATION**

- (n) Training course approval .....Cost Recovery or Commission Basis  
For more details please contact [seafarers@liscr.com](mailto:seafarers@liscr.com)
- (o) Examination onsite and online ..... Depends on Form of Exam and Position  
For more details please contact [exams@liscr.com](mailto:exams@liscr.com)
- (p) Translation Fee for onsite examination, if taken in any language other than  
English ..... \$100

**PAYMENTS**

Fees may be paid by credit card, wire transfer and by check or money order. Instructions for payment are continued in Annex 6.

Draw down accounts may be established with payments made by any of the means described above.