



THE REPUBLIC OF LIBERIA

Bureau of Maritime Affairs

Office of
Deputy Commissioner
of Maritime Affairs

8619 Westwood Ctr. Dr.
Suite 300
Vienna VA, USA 22182
Telephone: +1 703 790 3434
Fax: +1 703 790 5655
Email: safety@lisrcr.com

16 June 2011

MARINE OPERATIONS NOTE: 03/2011

Subject: Guidelines on QUALSHIP 21 program qualification

We are pleased to report that the U.S. Coast Guard (USCG) has found that the Liberian flag Administration qualifies for Qualship 21 (see the attached Certificate) . This means that ships registered in Liberia will be able to participate in the Qualship 21 program, provided they meet the USCG's eligibility criteria.

The USCG developed Qualship 21 to provide a positive incentive for well run, quality ships and ship operators. Qualship 21 ships will be recognized and rewarded for their commitment to safety and quality by the USCG. The incentives include:

1. A Qualship 21 Certificate valid for 2 years.
2. Ship's name posted on the USCG Port State Control web site.
3. For tank ships, the annual COC reduced in scope.
4. For other cargo ships, two years of limited Port State Control oversight.

The USCG will send a list of eligible ships to each ship owner, inviting participation in the Qualship 21 program. The eligibility criteria to qualify for Qualship 21 requires that a vessel:

1. Have no substandard vessel detention in U. S. waters within the previous thirty-six (36) months;
2. Have no marine violations, no more than one (1) paid Notice of Violation cases (tickets);
3. Have a successful U.S. PSC Safety exam within the past 12 months.
4. Not be owned or operated by any company that has been associated with a substandard ship detention in U. S. waters within 24 months.
5. Not have their statutory convention certificates issued by a targeted recognized organization. A targeted recognized organization is any recognized organization that has points assigned by the U.S. Port State Control Matrix (visit homeport.uscg.mil at the web site provided at the end of this Marine Operations Note).

Though not specifically mentioned in the above criteria, the Coast Guard reserves the right to restrict eligibility in Qualship 21 to any ship because of special circumstances, including, but not limited to, significant overseas casualties or detentions, and pending

criminal or civil investigations.

If you do not receive a letter from the USCG and believe you have eligible ship(s), please contact the USCG by telephone: +1 202-372-1218 or email: cg543@uscg.mil.

Additional information on the USCG Qualship 21 program, including frequently asked questions, may be found on their web site at: <http://homeport.uscg.mil> under the tabs Port State Control and Foreign Vessel Safety.

One of the main reasons for achieving Qualship 21 has been the excellent response and participation of vessel operators in our program to provide a copy of the Advance Notice of Arrival and the use of pre-arrival check lists to identify problems and deficiencies on board ships before they arrive in the USA. As a result of Masters completing the check list (or a similar company document) and sending it with the Notice of Arrival to this Administration, we have been able to provide assistance on or before arrival, including, if requested by the DPA, dispensations for needed repairs.

The Notice of Arrival and check list for vessels arriving in the USA shall be sent by email to NOA@liscr.com. See Marine Operations Note: 03/2010 for more details regarding adding this Administration to the USCG's required Advance notice of arrival.

Questions regarding this note should be addressed to the Safety Department at: +1 703 251 2409 or safety@liscr.com.



PREARRIVAL COMPLIANCE CHECKLIST

Ship's Name: _____

IMO No. _____

Subject Check	
<p>Ships Certificates/Documents:</p>	<ul style="list-style-type: none"> ■ Certificates issued by and on behalf of the Liberian Administration are valid and annual and intermediate surveys and audits are recorded. Certificates are in a common place (binder or folder) and available for review. SOPEP/SMPEP approved, updated and contact details included. Continuous Synopsis Record (CSR) includes all CSRs, Amendments and Index of Amendments.
<p>Crew Certification</p> <ul style="list-style-type: none"> ✓ Documents ✓ Certificate of Receipt of Application (CRA) 	<p>Officers have either a Liberian Endorsement or CRA.</p> <p>Ratings required by the MSMC have either Liberian Endorsements, a CRA or copy of the application for the endorsement and their valid national certificate.</p>
<p>Live Saving Appliances</p> <ul style="list-style-type: none"> ✓ Lifeboats ✓ Rescue boats ✓ Life rafts ✓ Lifejackets/Immersion Suits ✓ Ring buoys 	<p>Lifeboats in good condition, proper inventory of rations and equipment, engines start easily. Davits, structure and brakes, well maintained. Crew trained/exercised.</p> <p>Lifeboat on load release mechanism properly set.</p> <p>Life rafts in good condition, hydrostatic releases and service dates valid.</p> <p>Lifejackets/Immersion suits, required number, properly stowed, lights.</p> <p>Life buoys, number, condition, marking, lights, quick release, lifelines, as required.</p> <p>Embarkation ladders in good condition, deck area clear of obstructions, lighting.</p>
<p>Firefighting equipment</p> <ul style="list-style-type: none"> ✓ Main Fire Pump ✓ Emergency Fire Pump ✓ Fire Main ✓ Fire stations ✓ Fixed Firefighting ✓ Portable Extinguishers ✓ Fireman's outfits 	<p>Main & emergency fire pumps start easily, acquire suction, regardless of vessel draft.</p> <p>Fire main charged using main and emergency fire pumps and provide adequate pressure to the highest and most remote stations.</p> <p>No leaks in fire main and stations. No missing or damaged equipment.</p> <p>Fixed fire fighting system in good condition, servicing not overdue and record available.</p> <p>Portable fire extinguishers in good condition, proper location, servicing not overdue, service record available.</p> <p>Fireman's outfits good condition, complete, servicing not overdue and record available. Crew trained/exercised.</p>
<p>Structural Fire Protection</p> <ul style="list-style-type: none"> ✓ Fire doors ✓ Fire detection ✓ Fire Flaps/dampers ✓ Vent closures 	<p>All local and remote fire doors, vent closures and no hold backs.</p> <p>Fire detections system operating properly.</p> <p>Fire dampers, flaps tested, operate properly, not seized, wasted or rusted, clearly marked.</p> <p>All closures have a good seal.</p>
<p>Engineering:</p> <ul style="list-style-type: none"> ✓ Main/Auxiliary engines ✓ Steering gear ✓ Supply lines ✓ Bilges ✓ Lighting ✓ Ventilation ✓ Emergency Generator ✓ Valves 	<p>Engine room, machinery spaces, bilges clean of excessive oil, oil residue and oily rags.</p> <p>High pressure FO piping is jacketed.</p> <p>Bilge pump and bilge high level alarm working properly.</p> <p>Spaces have adequate lighting and ventilation.</p> <p>Remote stops for ventilation, F.O. pumps tested and working properly.</p> <p>Equipment, instruments, gages intact and working.</p> <p>Controls clearly identified and working.</p> <p>Emergency generator starts easily and takes emergency electrical load as required.</p> <p>Remote and quick closing valves tested and working properly.</p>
<p>Pollution Prevention:</p> <ul style="list-style-type: none"> ✓ Oil Record Book ✓ Oil filtering equipment ✓ Oil Discharge Monitor ✓ Discharge connection ✓ Sewage ✓ Garbage ✓ Incinerator ✓ SECA 	<p>Oil record book available, entries in good order, up-to-date and signed by officer in charge and Master.</p> <p>OWS equipment tested and operating properly, certificate available.</p> <p>15 PPM monitor alarm, auto-stop, calibrated, tested and operating properly, as required.</p> <p>No pipes or hoses that could be used as illegal bypass to OWS/15 PPM monitor.</p> <p>No evidence of disassembling pipe flanges.</p> <p>No blocks, or valves connected to any overboard systems without justification.</p> <p>Connection for discharge to reception facility available.</p> <p>Sewage treatment plant approved.</p> <p>Garbage management plan and record book entries up to date, receipts available.</p> <p>Incinerator, acceptable substances incinerated, crew familiar with operating procedures.</p>

	Fuel-changeover operations in Special Emission Control Areas are recorded in log-book.
<p>Loadline</p> <ul style="list-style-type: none"> ✓ Loading/stability manual ✓ Exterior doors, windows, ✓ Hatches & covers ✓ Sounding tubes ✓ Loadline/Freeboard ✓ Watertight doors 	<p>Loading/stability manual approved, latest intact stability information available.</p> <p>Exterior doors and hatches, sounding tubes, and other opening are in good condition and provide an adequate seal.</p> <p>Loadline and Freeboard marks properly arranged (P&S) and readable.</p>
<p>Accommodations:</p> <ul style="list-style-type: none"> ✓ Galley ✓ Common areas ✓ Work areas ✓ Hospital room 	<p>The galley range is clean, vents are clean of grease.</p> <p>Sanitary systems, sinks, toilets, showers are in good working order.</p> <p>Hospital room is properly stocked, controlled substances are properly secured.</p> <p>No one living in the Hospital Room.</p> <p>Lighting is sufficient.</p>
<p>Weather decks</p> <ul style="list-style-type: none"> ✓ Cargo Hatches/Gear ✓ Anchors ✓ Mooring winches ✓ Railings ✓ Ventilation ✓ Electrical fittings ✓ Pilot Ladder ✓ Accommodation Ladder 	<p>Cargo hatchways/covers in good order, no cracks, buckling to coamings, stays.</p> <p>Anchoring/mooring devices, winches/capstans in good operating condition.</p> <p>Railings/cat walks in good condition no wastage, cracks, buckling, missing parts.</p> <p>Ventilators, air pipes, casings tight, in good operating condition and clearly marked.</p> <p>Electrical fittings, insulation, cables in good condition.</p> <p>No leaking hydraulic lines.</p> <p>Pilot/ accommodation ladder in good condition for safe access.</p> <p>Means of escape marked and no obstructions.</p>
<p>Navigation & Communications</p> <ul style="list-style-type: none"> ✓ Radars ✓ Gyro ✓ Magnetic Compass ✓ Echo sounder ✓ Radio/GMDSS ✓ VHF ✓ INMARSAT C ✓ EPIRB ✓ Helm - Steering Gear ✓ Charts and publications ✓ Navigation Lights/Shapes 	<p>Radars are required size, number, and operational.</p> <p>Gyro in good operating condition.</p> <p>Magnetic compass readable, calibrated, deviation card available</p> <p>Echo sounder operating properly.</p> <p>Radio /GMDSS main, MF, MF/HF operating condition, tools & spare parts.</p> <p>VHF fixed/portable equipment working properly, including DSC performance.</p> <p>EPIRB battery and hydrostatic release valid, maintenance records.</p> <p>All charts and publications are up-to-date.</p> <p>All required charts and publications are available on board and up-to-date.</p> <p>Lights, shapes, sound-signals working properly.</p> <p>Emergency source of power adequate and available.</p>
<p>Log books and Record Books</p>	<p>Official log book and ORB are complete and have all of the required entries.</p> <p>Other log books maintained: Engine, Radio (GMDSS), Medical and visitors logs.</p>
<p>Records of drills and exercises</p> <ul style="list-style-type: none"> ✓ Fire and abandon ship ✓ Security 	<p>Fire and abandon ship drills/exercises/training held regularly and properly recorded.</p> <p>Fire control plan posted as required.</p> <p>Records of security training, drills and exercises up to date.</p> <p>Training records up to date.</p>
<p>Signs, Markings and Alarms:</p> <ul style="list-style-type: none"> ✓ Emergency escape ✓ Mustering stations ✓ General Alarm ✓ Engineer's Alarm 	<p>All required markings are evident.</p> <p>Fire control plan posted as required.</p> <p>Muster list up to date.</p> <p>Alarms tested and working properly.</p>
<p>ISM and ISPS Codes</p> <ul style="list-style-type: none"> ✓ Master's responsibility & authority ✓ Maintenance of ship and equipment ✓ Familiarity ✓ Documentation ✓ Control of Access ✓ Restricted areas 	<p>Master, SSO & applicable crew are familiar and have understanding of the Safety Management System (ISM Code) and Ship & Port Security Code (ISPS).</p> <p>All documents up to date & available.</p> <p>Evidence available of maintenance schedule, testing, records documented & implemented. Records of internal audits.</p> <p>Ship Security Plan approved & protected from unauthorized access.</p> <p>Ship Security Officer documented and familiar with his duties.</p> <p>Access to vessel is controlled, photo identification and purpose of visitors is verified.</p> <p>Restricted areas are clearly marked to indicate restricted status.</p>
<p>Comments:</p>	

[Empty rectangular box for content]

Signed: _____ Date: _____
 Master Ship's Safety Officer